

	General Conditions	Release date	25/11/2016
Version 2.0		Last revision	25/11/2016
Page 1 of 2		Date of effectiveness	25/11/2016

Order Confirmation

General Conditions:

The transport order has to be executed according to the national and international laws and regulations with the necessary licenses. All regulatory requirements concerning ADR (Accord européen relatif au transports international des marchandises Dangereuses par Route), (axle) weight prescriptions, fixing of the goods, speed limits (this list is not exhaustive!) must be respected. Employees & truck drivers must be regularly trained and must understand the Regulation (EC) 561/2006 about driving time & rest periods, the EU Directive 2013/C 343/01 about the GDP Guidelines for Medicinal Products, the New German Minimum Wage Act, and the European Best Practice Guidelines on Cargo Securing for Road Transport. The truck and the trailer must be in good conditions, well maintained, legally tested and inspected. Test certificates (e.g. technical control, calibration certificates) have to be available. The vehicle has to be clean, dry, pest controlled, sanitized and odorless and must be equipped with the required calibrated cooling units, straps, rods and locks. Subcontractors are not allowed to subcontract their orders.

Safety and security on the road

The driver has to follow all specific instructions of the loading/unloading site including the safety and security instructions. The driver must have the required licenses with him and wear the required Personal Protective Equipment (PPE). In case of ADR goods the transporter is responsible that the driver has a valid ADR certificate and that the truck and vehicle are provided with the necessary ADR equipment, safety data sheets, and wheel blocks (this list is not exhaustive!). The driver has to be informed about the principles of Behaviour Based Safety (BBS). The use of alcohol & drugs that can influence the driving skills is strictly forbidden. The use of any handheld devices is strictly forbidden while driving. Uncoupled trailers must be protected by a king pin lock. The driver must always take the most direct, efficient and secure route. Only guarded, secured parking areas are allowed to be used and the doors of the truck and vehicle have to be locked when parked. The transporter and the driver are not allowed to give any operational and commercial information about the goods or destination to outsiders.

Duty to report

Any unsafe situation, shortage and/or damage of the goods, any security, quality, health and environmental problem, accidents, incidents, near misses, delays on the way have to be reported immediately. Shortages, damages of goods, demurrage, removed seals or labels must be mentioned on the Cmr and signed by the shipper or consignee. Identification of falsified products, temperature excursions and deviations must be reported immediately. If there is no seal placed, or seal is (il) legally broken Soncotra must be informed immediately and the driver must put his own seal and write seal number on Cmr.

Administration

All disputes that result from this transport agreement will be subjected to the competence of the court of justice from the district of Bruges. The responsibility of the transporter is subjected to the Cmr convention, a valid Cmr attestation is obligatory. The transporter must be insured for all kinds of damage that can occur, if not he has to pay back all the caused damages to the vehicle, the goods, the property of third parties (this list is not exhaustive!). Unforeseen costs such as demurrage costs must be reported in written and will be paid after mutual agreement. Demurrage costs in Russia and the CIS countries start upon delivery of the documents in the customs terminal (stamped and signed Cmr or other document must be provided).

Terms of payment

Terms of payment: 30 days end of week, after correct upload to our portal of the invoice, the signed CMR document and other requested documents, e.g. temperature printout, acknowledgement of receipt of convoy costs, fines (this list is not exhaustive!). It is only at the express request of our customers that we further request that you send original documents to us.

	General Conditions	Release date	25/11/2016
Version 2.0		Last revision	25/11/2016
Page 2 of 2		Date of effectiveness	25/11/2016

Company Name:

Date:

Name of employee/driver:

Signature & stamp: